

## Job Description

<b>Job Title</b>	<b>Scrub Nurse</b>
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<b>Job Holder</b>	
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<b>Location</b>	<b>UK – Guildford</b>
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<b>Reports to</b>	<b>Clinical Team Leader</b>
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### Business Overview

Optegra Eye Care is a provider of the whole spectrum of Ophthalmic health care. We provide diagnosis, treatment and research for refractive and general eye conditions including, retinal and glaucoma diseases. This includes diagnostics, treatment and surgery on a day care treatment basis.

The first clinic opened in Guildford in 2008 with subsequent clinics being commissioned next year. Optegra aims to be the best provider of eye care in the UK working alongside NHS trained consultants to provide optimal care for our patients.

### Purpose of Post

The job holder will be responsible for participating in all aspects of Ophthalmic surgery at Optegra UK Ltd.

They will ensure a comprehensive level of care provision ensuring the patient is regularly updated to encompass change and will deliver highly skilled patient-centered care to all ophthalmic patients within the clinic.

They will assist in maintaining an 'out of hours' emergency patient service for quality standards and continuity of care. They will adhere to the principles of clinical governance and the Care Quality Commission to assist in providing the most efficient and effective level of service.

Work along side the clinical team providing excellent care to all patients who undergo surgery within the Guildford clinic.

### Key working relationships

**Internal:** Clinical team, Consultants, Patient Services team,

**External:** RSCH, Care Quality Commission, SLA providers and all Contractors.

## **Key Tasks/Scope of Job**

### **Clinical**

#### **Hold accountability for the level and quality of care delivered to patients**

- Use clinical judgement and analytical skills to identify complications and anomalies and conditions that require an ophthalmologists input.
- Work with ophthalmologist supporting them and delivering outstanding care to patients whilst in the theatre environment
- Provide expert advice for patients and their carers.
- Administer drugs and treatments as prescribed according to the NMC guidelines for the Safe and Secure handling of medicines.
- Provide pre and post operative instructions to patients/carers through effective communication.
- Prepare patients for clinical/operative procedures.
- Provide assistance in clinical/operative procedures.
- Provide immediate post-operative care.
- Provide initial emergency care.

#### **Ensure the safe, effective and efficient management of the service**

- Ensure all staff members are aware of the uses, safety precautions and handling of equipment in the surgical department.
- Ensure correct storage of all equipment ensuring maintenance records are kept up to date.
- Help to control cross infection by enforcing Clinic policy regarding dress, the maintenance of a clean working environment, decontamination and sterilisation procedures.
- To assist the Clinical Team Leader/Clinic Manager with suppliers to ensure stock of lenses, pharmaceuticals and surgical items are available for all surgery lists.

## **Mandatory requirements**

### **Competence**

- The job holder is required to participate in the Optegra appraisal process.
- The job holder is required to demonstrate CPD.
- At no time should the job holder work outside their defined level of competence.

### **Risk Management/Health & Safety**

- The job holder has a responsibility for managing risk, infection control and H&S and will be required to work within the policies and procedures laid down by Optegra.

### **Registered Health Professional**

All staff who are members of a professional body must comply with standards of professional practice/conduct. It is the job holders' responsibility to ensure they are familiar with and adhere to these requirements.

## **Flexibility Statement**

This job description is not inflexible; it is an outline and account of the main duties. Any changes will be discussed fully with the job holder in advance. This job description will be reviewed periodically (at least annually), and may be amended at the Company's discretion, to take into account changes and developments in service requirements.

## **Diversity Statement**

Optegra UK Limited is committed to equality and diversity and welcomes applications from suitably qualified candidates from all backgrounds, regardless of their race, disability, religion/belief, gender, sexual orientation, gender reassignment, national origin, ethnicity, age, marital or civil partnership status, part-time or fixed-term status.

## Person Specification – Scrub Nurse

Essential	Desirable
<p><b>Qualifications</b></p> <ul style="list-style-type: none"> <li>• Registered General Nurse</li> <li>• Minimum Grade E Nursing level</li> <li>• Evidence of ongoing professional development</li> </ul>	<ul style="list-style-type: none"> <li>• Diploma in Ophthalmic Nursing, ENB 346 or equivalent</li> <li>• Healthcare or related degree level study</li> <li>• Recognised teaching and mentoring qualification eg 998</li> </ul>
<p><b>Skills</b></p> <ul style="list-style-type: none"> <li>• Clear understanding of ophthalmic procedures that Optegra will be carrying out</li> <li>• Familiar with the relevant devices that are used within the theatre environment</li> <li>• Ability to work within necessary boundaries</li> <li>• Effective written and oral communication skills</li> <li>• Organisational skills, analytical and judgment skills</li> <li>• Ability to deal with challenging behaviour</li> <li>• Ability to act as a resource for colleagues &amp; staff</li> </ul>	<ul style="list-style-type: none"> <li>• Facilitation and coaching</li> <li>• Good IT skills</li> <li>• Ability to act as a mentor</li> </ul>
<p><b>Experience</b></p> <ul style="list-style-type: none"> <li>• Ophthalmic theatres and/or A&amp;E and Outpatient department</li> <li>• Clinical Governance and relevant healthcare legislation and frameworks</li> <li>• Managing and prioritising caseload</li> <li>• Assessing, planning, delivering and evaluating individualised and evidence based nursing care</li> <li>• Ability to develop a problem solving approach</li> </ul>	<ul style="list-style-type: none"> <li>• Ophthalmic experience to include pre-assessment and day case management, Ophthalmic A&amp;E and Outpatient department</li> </ul>
<p><b>Qualities</b></p> <ul style="list-style-type: none"> <li>• Demonstrates a proactive, positive and optimistic attitude using common sense approach</li> <li>• Flexible and pragmatic</li> <li>• Demonstrates ability to cope under pressure</li> <li>• Commitment to excellent customer care</li> <li>• Ability to manage multi cultural environment</li> </ul>	<ul style="list-style-type: none"> <li>• Contributes to the improvement of services</li> </ul>